



LONGFORD ATHLETICS CLUB

Reporting Procedures Policy

This policy addresses the procedures required in the event that a concern over child welfare is raised to a club coach/volunteer.

Regardless of how a concern comes to a coach/volunteer's attention, it must be reported to the Designated Liaison Person (DLP).

Actions and next steps to address and record this concern will be applied as per https://www.athleticsireland.ie/downloads/other/Sport_Ireland_SafeguardingGuidance.pdf.

In the event that an adult disclosure of child abuse (non-recent abuse disclosure) is made, the following guidelines will be followed [Guidance Note: \(tusla.ie\)](#).

Retrospective Abuse Report form is required when reporting any concerns about retrospective abuse: www.tusla.ie/children-first/publications-and-forms/

Records will only be shared on a need to know basis in the best interests of the child/young person.

Longford AC is fully committed to adhering to our responsibilities regarding the reporting of concerns of child welfare.